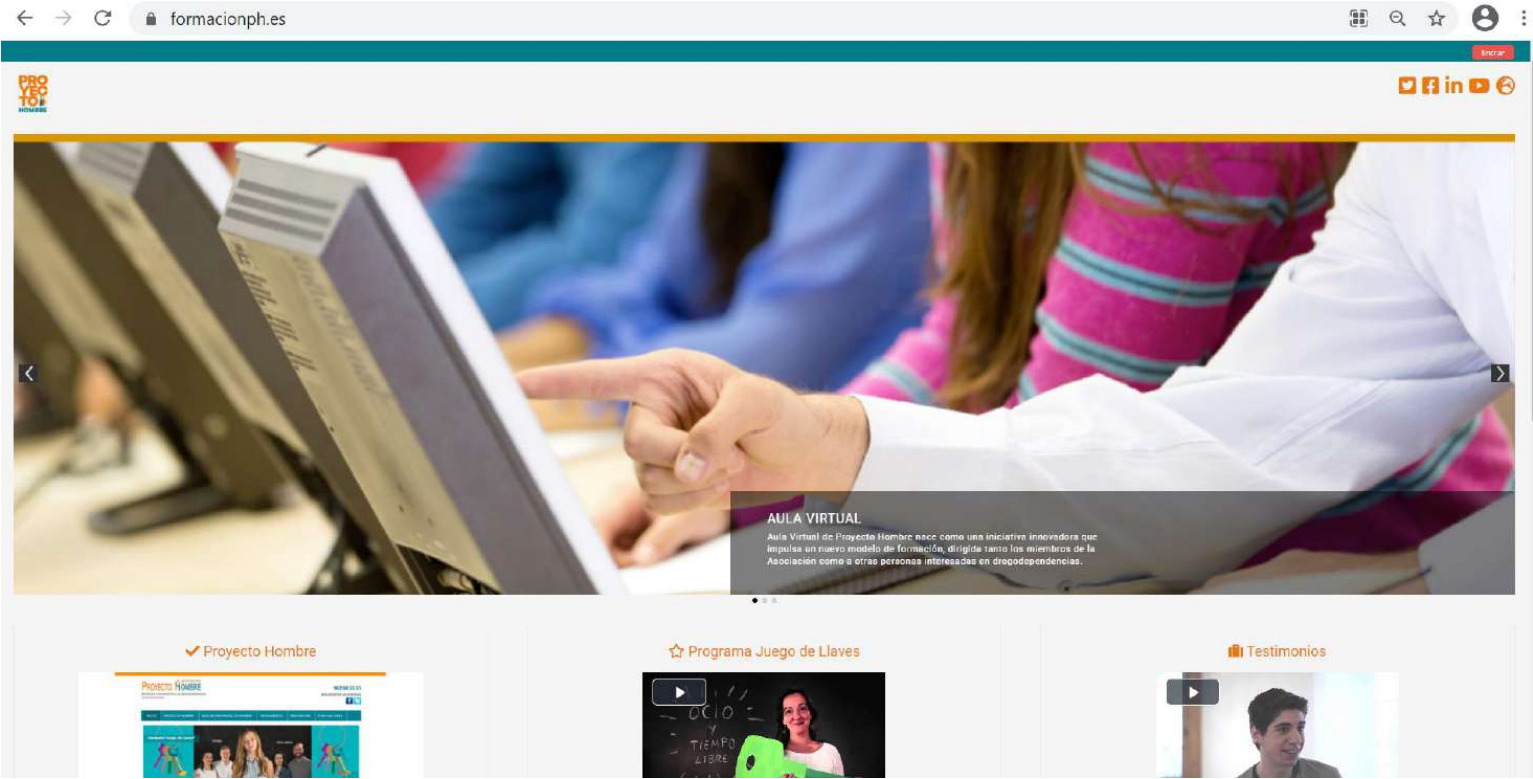


HOW TO REGISTER ON THE PLATFORM AND ACCESS SOCIO-OCCUPATIONAL

1. GO TO THE LINK : <https://www.formacionph.es/>

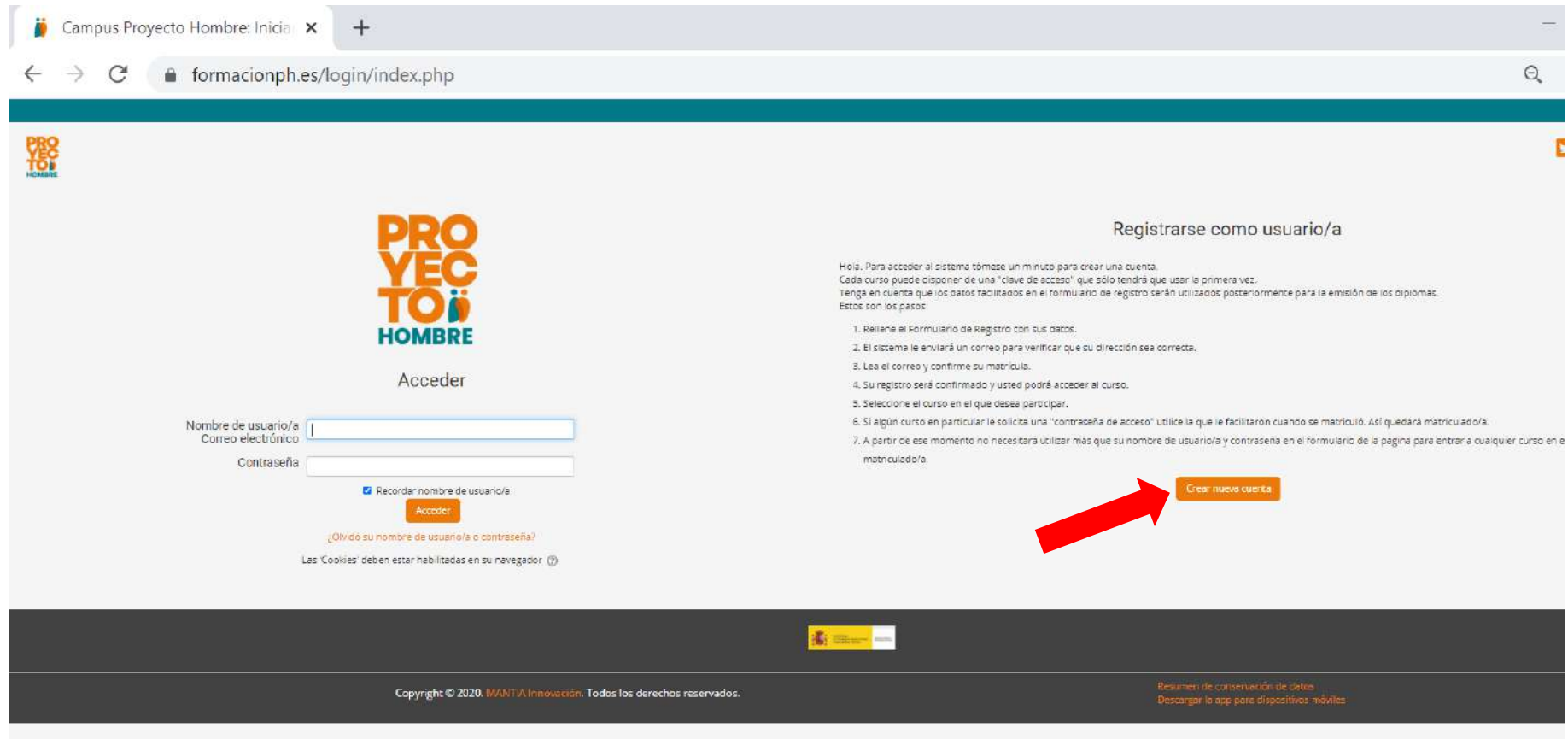


OPEN TRAINING SPACE: SOCIO-OCCUPATIONAL INTEGRATION: TOOLS FOR SOCIO-OCCUPATIONAL INTEGRATION WITH PEOPLE IN ADDICTION TREATMENT

2. CLICK ON LOGIN

The screenshot shows a web browser window with the URL `formacionph.es`. The website header features the 'PROYECTO HOMBRE' logo on the left and a navigation bar on the right containing 'Inicio', 'In', and a social media icon. A red arrow points to the 'Inicio' button. Below the navigation bar is a large banner image of a person pointing at a computer screen. A text box on the banner reads: 'AULA VIRTUAL. Aula Virtual de Proyecto Hombre nace como una iniciativa innovadora que impulsa un nuevo modelo de formación, dirigida tanto los miembros de la Asociación como a otras personas interesadas en drogodependencias.' Below the banner are three content cards: 'Proyecto Hombre' with a checkmark icon, 'Programa Juego de Llaves' with a star icon, and 'Testimonios' with a person icon.

3. TICK THE OPTION TO CREATE A NEW ACCOUNT



The screenshot shows a web browser window with the URL `formacionph.es/login/index.php`. The page features the Proyecto Hombre logo and a login section with the following elements:

- Logo: **PROYECTO HOMBRE**
- Section: **Acceder**
- Form fields: "Nombre de usuario/a / Correo electrónico" and "Contraseña".
- Checkbox: Recordar nombre de usuario/a
- Button: **Acceder**
- Link: [¿Olvidó su nombre de usuario/a o contraseña?](#)
- Text: Las "Cookies" deben estar habilitadas en su navegador

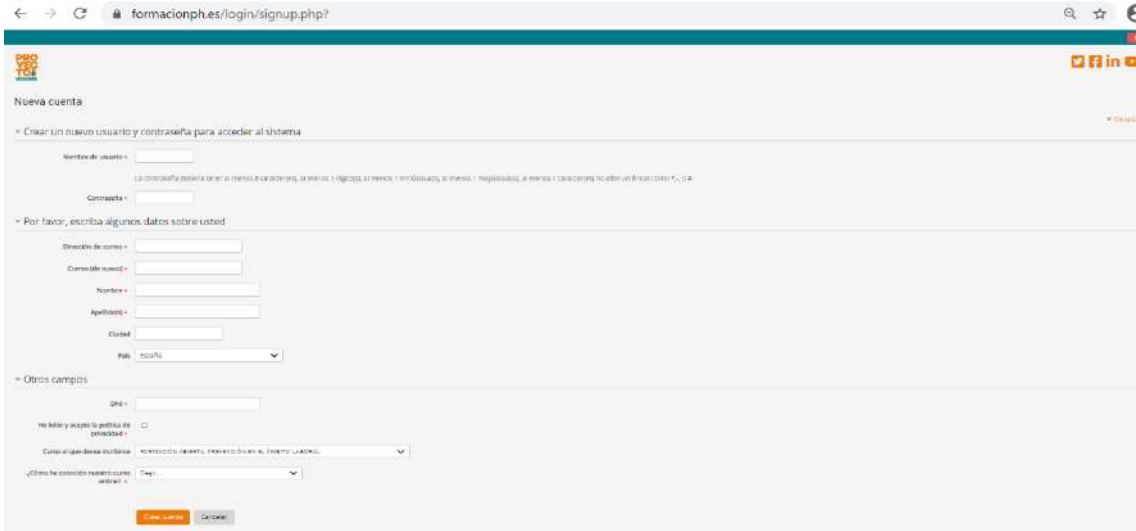
To the right, there is a registration section titled "Registrarse como usuario/a" with a list of 7 steps and a button **Crear nueva cuenta**. A red arrow points to this button.

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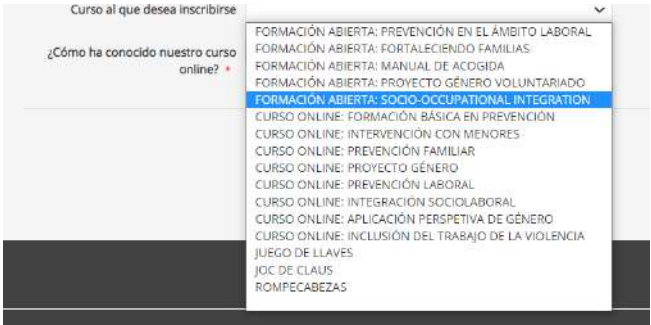
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4. FILL IN ALL THE FIELDS (BE SURE TO FILL IN ALL THE REQUIRED FIELDS).

IMPORTANT: THIS ACCOUNT IS FOREVER SO YOU MUST MEMORISE YOUR USERNAME AND PASSWORD.



5. IN THE FIELD THAT SAYS "COURSE YOU WOULD LIKE TO REGISTER FOR" YOU MUST CHOOSE OPEN TRAINING: SOCIO-OCCUPATIONAL INTEGRATION







OPEN TRAINING SPACE: SOCIO-OCCUPATIONAL INTEGRATION: TOOLS FOR SOCIO-OCCUPATIONAL INTEGRATION WITH PEOPLE IN ADDICTION TREATMENT

- ONCE YOU HAVE REGISTERED, YOU WILL RECEIVE AN E-MAIL WHICH YOU MUST CONFIRM.
- IF YOU ARE ALREADY REGISTERED ON THE PLATFORM, YOU DO NOT NEED TO FOLLOW THE ABOVE STEPS.
- FROM NOW ON YOU WILL BE ABLE TO ACCESS THE VIRTUAL CLASSROOM AND THE OPEN TRAINING CATEGORY.



OPEN TRAINING SPACE: SOCIO-OCCUPATIONAL INTEGRATION: TOOLS FOR SOCIO-OCCUPATIONAL INTEGRATION WITH PEOPLE IN ADDICTION TREATMENT

9. ONCE INSIDE OPEN TRAINING YOU MUST ENTER THE WELCOME MANUAL:

-  Manual de Acogida

-  Proyecto Género Voluntariado: Aplicación de la perspectiva de género para personal voluntario

-  Socio-occupational integration: Tools for socio-occupational integration with people in addiction treatment
